

Waller

Independent School District

Work & Absence Reporting Schedule / Pay Cycles 2024-2025

For the Fiscal Year September 1, 2024 - August 31, 2025

WORK WEEK Saturday 12:00 am - Friday 11:59 pm	PAYROLL DEADLINE Time Sheets & Absences Due	BENEFITS DEADLINE Change File Due Date	PAY DATE
08/10/24 - 08/16/24 08/17/24 - 08/23/24	9/3/2024	9/5/2024	Friday, September 13, 2024
08/24/24 - 08/30/24 08/31/24 - 09/06/24	9/17/2024	9/23/2024	Friday, September 27, 2024
Last payroll of fiscal year 2024			
09/07/24 - 09/13/24 09/14/24 - 09/20/24	10/1/2024	10/9/2024	Tuesday, October 15, 2024
09/21/24 - 09/27/24 09/28/24 - 10/04/24	10/14/2024	10/22/2024	Monday, October 28, 2024
10/05/24 - 10/11/24 10/12/24 - 10/18/24	11/1/2024	11/8/2024	Friday, November 15, 2024
10/19/24 - 10/25/24 10/26/24 - 11/01/24	11/11/2024	11/15/2024	Friday, November 22, 2024
11/02/24 - 11/08/24 11/09/24 - 11/15/24	11/20/2024	12/2/2024	Friday, December 6, 2024
11/16/24 - 11/22/24 11/23/24 - 11/29/24	12/9/2024	12/12/2024	Thursday, December 19, 2024
11/30/24 - 12/06/24 12/07/24 - 12/13/24	12/18/2024	1/6/2025	Friday, January 10, 2025
12/14/24 - 12/20/24 12/21/24 - 12/27/24 12/28/24 - 01/03/25	1/13/2025	1/21/2025	Tuesday, January 28, 2025
01/04/25 - 01/10/25 01/11/25 - 01/17/25	1/28/2025	2/7/2025	Thursday, February 13, 2025
01/18/25 - 01/24/25 01/25/25 - 01/31/25 02/01/25 - 02/07/25	2/13/2025	2/20/2025	Friday, February 28, 2025
02/08/25 - 02/14/25 02/15/25 - 02/21/25	2/27/2025	2/28/2025	Friday, March 7, 2025
02/22/25 - 02/28/25 03/01/25 - 03/07/25	3/18/2025	3/21/2025	Friday, March 28, 2025
03/08/25 - 03/14/25 03/15/25 - 03/21/25 03/22/25 - 03/28/25	4/3/2025	4/8/2025	Tuesday, April 15, 2025
03/29/25 - 04/04/25 04/05/25 - 04/11/25	4/16/2025	4/22/2025	Monday, April 28, 2025
04/12/25 - 04/18/25 04/19/25 - 04/25/25	5/1/2025	5/9/2025	Thursday, May 15, 2025
04/26/25 - 05/02/25 05/03/25 - 05/09/25	5/15/2025	5/20/2025	Wednesday, May 28, 2025
05/10/25 - 05/16/25 05/17/25 - 05/23/25	5/30/2025	6/5/2025	Thursday, June 12, 2025
05/24/25 - 05/30/25 05/31/25 - 06/06/25	6/12/2025	6/19/2025	Wednesday, June 26, 2024
06/07/25 - 06/13/25 06/14/25 - 06/20/25	7/1/2025	7/8/2025	Tuesday, July 15, 2025
06/21/25 - 06/27/25 06/28/25 - 07/04/25 07/05/25 - 07/11/25	7/16/2025	7/17/2025	Monday, July 28, 2025
07/12/25 - 07/18/25 07/19/25 - 07/25/25	8/1/2025	8/8/2025	Friday, August 15, 2025
07/26/25 - 08/01/25 08/02/25 - 08/08/25	8/14/2025	8/22/2025	Thursday, August 28, 2025

***Sept 27, 2024 is last payroll of FY 2024**

Any pay owed to employees for work done Sept 1, 2023 - Aug 31, 2024 must be sent to payroll office by noon on Sept 17, 2024 for payment to be included on the Sept 27, 2024 payday.