



ACTIVITY ACKNOWLEDGEMENT FORM

2021-2022

This Activity Fund Manual provides information regarding the policies and procedures of all campus, student and faculty activity accounts. Campus principals and campus secretaries are required to read and review the information in this manual to have a clear understanding of its content. Once it has been reviewed, the acknowledgement form must be signed and returned to the campus secretary/bookkeeper. Please contact the Business Office if you have any questions regarding this manual.

It is recommended that each campus have its sponsors/teachers who work with activity funds read and review the Activity Fund Manual and sign the acknowledgement form. The signed forms should be kept at the campus level and be available for the district's auditors on an annual basis.

NAME: _____

TITLE: _____

CAMPUS: _____

ACTIVITY ACCOUNT: _____

I have received, read and agree to follow the policies and procedures outlined in Waller ISD's Activity Fund Manual for the 2021-22 school year. I have a clear understanding of all of its contents.

Signature

Date